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| QPSBadge | **QUEENSLAND POLICE SERVICE** **APPLICATION FOR CREDIT** | Checksbmp2  QP 0612  11/18  ∆2 |

**This application must be returned at least 10 working days prior to commencement of credit.**

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|  | **Section 1** | | | **APPLICANT’S PERSONAL DETAILS** | | | | | | | | | | | | | |  |
| The new customer to provide their personal details | Title: | Mr | | | | Mrs | | Miss | Ms | | | | Date of birth: | |  | | |  |
| Family name: | | | |  | | | | | | Given name(s): | | |  | | | |  |
| Residential address: | | | | | |  | | | | | | | | | | |  |
| Suburb/Town: | | | |  | | | | | | | State: | |  | | Postcode: |  |  |
| Phone: | |  | | | | | | | Position: | |  | | | | | |  |
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|  | **Section 2** | | | **BUSINESS AND CONTACT DETAILS** | | | | | | | | | | | | | | | | | | | | |  |
| The new customer to provide business details | Registered business name: | | | | | |  | | | | | | | | | | ABN: | | | |  | | | |  |
| Business address: | | | | |  | | | | | | | | | | | | | | | | | | |  |
| Suburb/Town: | | | |  | | | | | | | | | State: | | |  | | | | Postcode: | | |  |  |
| Postal address: | | | | (if same as business address, write “as above”) | | | | | | | | | | | | | | | | | | | |  |
| Suburb/Town: | | | |  | | | | | | | | | State: | | |  | | | | Postcode: | | |  |  |
| Phone: | |  | | | | | | | | | | Years in business: | | | |  | | | years | | |  | months |  |
| Type of business: | | | | | Sole trader | | | | | Partnership | | | | | | | | Company | | | | | |  |
|  | | | | | Public company | | | | | Trustee company | | | | | | | | Association | | | | | |  |
| Bank details of business | **Bank details** | | | | | | | | | | | | | | | | | | | | | | | |  |
| Name: | |  | | | | | | | Branch: | |  | | | | | | Phone: | | | |  | | |  |
| Provide details of secretary/ director(s) | **Details of secretary/director(s)** | | | | | | | | | | | | | | | | | | | | | | | |  |
| Name | | | | | | | | Address | | | | | | | Position | | | | | | | | |  |
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| Provide business credit details | Have you ever applied to QPS for credit? Yes  No | | | | | | | | | | | | | | | | | | | | | | | |  |
| If yes, provide details: | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | **Section 3** | | **GENERAL INFORMATION** | | | | | | | | | | |  |
| The new customer to complete the general information on behalf of the business | **Anticipated monthly purchase from the Queensland Police Service (QPS)** | | | | | | | | | | | | |  |
| Region | | | | | | Goods/Service | | | | $ per month | | |  |
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| **Note:** Your suppliers may be contacted to verify this information | **Give details of three (3) current suppliers** (include their current details and your average monthly purchase from each of them)**:** | | | | | | | | | | | | |  |
| Supplier | | | | Business contact no. | | | | E-mail address | | | | $ per month |  |
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|  | **Section 4** | | **TERMS AND CONDITIONS** |
| The new customer to read and agree to the terms and conditions on behalf of the business | **4.1** | Payment is due within 30 days from the date on the invoice (“Invoice Date”) or as outlined in writing by QPS from time to time. | |
| **4.2** | If payment is not made within 30 days from the invoice date (i.e., by the Due Date on the invoice), QPS or its agent may, immediately upon giving notice, withdraw the Entity’s credit account and demand immediate payment of all amounts owing. | |
| **4.3** | The business will pay, in addition to all amounts owing, any costs or enforcement expenses incurred by QPS as a result of failure by the business to pay by the Due Date. | |
| **4.4** | Ownership of the goods or services delivered to the business will not pass from QPS to the business until payment in full for the goods and services and for all other amounts owing to QPS has been received by QPS. If the goods or services are resold then the proceeds of any sale of the goods and services are the property of QPS and the business holds these proceeds upon trust for QPS. If the business fails to make payment in full in accordance with this clause, or prior to payment deals with the goods in a manner inconsistent with the rights of QPS under this clause, then the goods must be returned to QPS immediately upon request. | |
| **4.5** | In addition to the above mentioned fees, QPS may charge the following fees:   * A dishonour fee if the business’s cheque is not honoured upon presentation; and * A delivery charge to be advised by QPS from time to time. | |
| **4.6** | Credit for returned goods is only payable when it is authorised in writing by QPS. Returned goods may attract a handling fee. | |
| **4.7** | QPS reserves the right to increase prices without notice; however, every attempt will be made to advise the business of price increases. | |
| **4.8** | The sale price of the goods or services does include GST. The business is liable to pay any GST payable in addition to the purchase price of the goods or services. | |
| **4.9** | QPS may vary any of the terms of credit by notice in writing to the business or QPS may, in its absolute discretion, terminate the business’s credit account by notice in writing to the business. | |
| **4.10** | This contract is governed by the laws of Queensland. QPS reserves its right to commence proceedings in the appropriate courts in Brisbane. | |
| **4.11** | All information provided will be treated confidentially and stored securely in accordance with Information Standard 42 (information privacy). | |
| **4.12** | In consideration of QPS granting the business a credit account, security by way of a personal continuing guarantee from a director of the business is to be executed. | |
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|  | **Section 5** | | **CERTIFICATION AND PRIVACY CONSENT** | | | |
| This section must be completed by the Director in the presence of a witness. | I/we, the director/s of the registered business recorded on this document, accept the terms and conditions set out in this Application for Credit and:   * declare and warrant to QPS that the information provided in this credit application is true and correct and not misleading in any respect; * agree that QPS is not obligated to grant credit to the applicant and that any credit facility may be withdrawn, reduced or varied with written notice in its absolute discretion; * consents to and authorises QPS to make any enquiries it considers necessary to verify the information disclosed in this application including obtaining a credit report containing credit information (including personal consumer credit information) about the applicant from a credit reporting agency for the purpose of assessing the applicant’s application for credit; * consents to and authorises QPS to disclose the information about the applicant to any credit reporting agency, and to provide credit information about the applicant to other credit providers for the purpose of assessing a credit application and to make additional checks QPS sees fit to continue the credit assessment.   We also collect your personal information (including, as permitted by law, information derived from a credit report) for the purposes of:   * considering your credit application * our internal operations including record keeping, risk management, auditing purposes, credit scoring, file reviews and actuarial processes. | | | | | |
|  |  | |  |  |  |
|  | (Signature of director) | |  | (Signature of director/secretary) |  |
|  |  | |  |  |  |
|  | (Name of director) | |  | (Name of director/secretary) |  |
|  |  | |  |  |  |
|  | (Date) | |  | (Date) |  |
|  |  | |  |  |  |
|  | (Signature of witness) | |  | (Signature of witness) |  |
|  |  | |  |  |  |
|  | (Name of witness) | |  | (Name of witness) |  |
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|  | **Section 6** | **APPLICANT’S CHECKLIST AND INSTRUCTIONS** | | |
| Check that all required documentation is attached to this application. | **Checklist** | | | |
| 1. I have completed Sections 1–5 of this application. | | Yes | No |
| 2. I have read 4.1 to 4.12 of the terms and conditions as outlined in Section 4. | | Yes | No |
| 3. I have obtained a copy of the latest available annual financial statements for the business. | | Yes | No |
|  | **Instructions** | | | |
| Refer to attached list for details. | Forward by email or post to QPS Finance.  Email: [qpsdebtadmin@police.qld.gov.au](mailto:qpsdebtadmin@police.qld.gov.au)  Post: QPS Finance, Mail Cluster 5.10, GPO Box 1440, Brisbane 4001 | | | |
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|  | **Section 7** | **QPS USE ONLY** |
|  | Credit approved: Yes  No | |
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**Privacy Collection Statement**

The collection of this information is authorised by the *Police Service Administration Act 1990*. The information may be used to assist in performing the statutory functions and responsibilities of the Queensland Police Service (QPS). The QPS may disclose some or all of this information to other State and Federal Government agencies as provided for by legislation or in accordance with the *Information Privacy Act 2009*.