



APPLICATION FOR A LICENCE

ANNEXURE FOR POLICE STATION IDENTIFICATION AND PHOTOGRAPH

Ver 1. - 17/06/2020

Please COMPLETE ELECTRONICALLY AND PRINT or WRITE IN BLOCK LETTERS clearly and legibly in Blue or Black pen.

Section 1. Applicant details	Section 2. Lodgement of paper form only (Station use)								
<table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:30%;">Family Name</td><td></td></tr> <tr><td>First Name</td><td></td></tr> <tr><td>Middle Names</td><td></td></tr> <tr><td>Date of Birth</td><td></td></tr> </table> <p>IMPORTANT: You should apply for your new weapons licence using the name shown on your identity documents. A change of name is accepted however, an additional change of name document must also be provided to verify your change of name.</p>	Family Name		First Name		Middle Names		Date of Birth		<p>Applicant has supplied all supporting documents as per website: www.police.qld.gov.au/units/weapons-licensing</p> <p><i>If No, please do not accept lodgement of this application now and ask applicant to return when they can supply appropriate documents.</i></p> <p>Has the applicant ticked yes to Question 6. Offence and Licence History? <input type="checkbox"/></p> <p><i>If Yes, applicant must supply a supporting document as per the instructions provided on the application.</i></p> <p>Has the applicant ticked yes to Question 7. Medical History? <input type="checkbox"/></p> <p><i>If Yes, applicant must supply a supporting document as per the instructions provided on the application.</i></p>
Family Name									
First Name									
Middle Names									
Date of Birth									

Section 3. Identity documents for new licence application										
<p>You will be required to present three (3) documents for your proof of identity (POI):</p> <ul style="list-style-type: none"> One (1) Commencement document; One (1) Primary document; and One (1) secondary document. <p><input type="checkbox"/> At least one (1) document must have a photo</p> <p><input type="checkbox"/> At least one (1) document must have a current residential address</p> <p><i>If your primary document has an address and this is not your current address</i></p> <ul style="list-style-type: none"> You will need to provide a document with your current address from the "Secondary & Evidence of Address" document list. <p><i>If a foreign passport is presented, evidence of a visa must also be provided</i></p> <ul style="list-style-type: none"> For example, if the Visa is not contained within the foreign passport, a Visa Entitlement Verification Online (VEVO) document should also be provided (and be less than 3 months old at the time of application). Documents in foreign languages will require translation by a NAATI accredited translator. 	<p>Document combinations</p> <p>These POI documents can be supplied in either of the following two (2) combinations:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><th>Option 1</th></tr> <tr><td>1 x Primary with address & photo</td></tr> <tr><td>1 x Commencement</td></tr> <tr><td>1 x Secondary</td></tr> </table> <p style="text-align: center;">Or</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><th>Option 2</th></tr> <tr><td>1 x Primary with photo</td></tr> <tr><td>1 x Commencement</td></tr> <tr><td>1 x Secondary with address</td></tr> </table>	Option 1	1 x Primary with address & photo	1 x Commencement	1 x Secondary	Option 2	1 x Primary with photo	1 x Commencement	1 x Secondary with address	<p>Photograph ← 3.5 cm →</p> <p style="text-align: right;">↑ 4.5 cm ↓</p> <p>Passport quality 'photo' must be supplied</p> <ul style="list-style-type: none"> <input type="checkbox"/> Clear portrait photo, white background <input type="checkbox"/> Insert above electronically 'From a File' <input type="checkbox"/> DO not staple or pin.
Option 1										
1 x Primary with address & photo										
1 x Commencement										
1 x Secondary										
Option 2										
1 x Primary with photo										
1 x Commencement										
1 x Secondary with address										

Document Classifications – Receiving Officer must tick as supplied	
Classification	Document
Commencement	Australian Birth Certificate <input type="checkbox"/>
Commencement	Australian Citizenship Certificate <input type="checkbox"/>
Commencement & Primary	Australian Passport <input type="checkbox"/>
Commencement & Primary	Foreign Passport with visa <input type="checkbox"/>
Commencement & Primary	New Zealand Passport <input type="checkbox"/>
Commencement & Primary	ImmiCard <input type="checkbox"/>
Primary	Australian Driver Licence or Learner's Permit <input type="checkbox"/>
Primary	Firearms Licence (issued in a State or Territory of Australia) <input type="checkbox"/>
Primary	Gov't Issued Proof of Age Card <input type="checkbox"/>
Primary	Secondary Student ID card (under 18 with a photo) <input type="checkbox"/>
Primary	Australian Defence Force ID card <input type="checkbox"/>
Secondary	Working with Children Check card <input type="checkbox"/>
Secondary	Private Security Licence <input type="checkbox"/>
Secondary	Medicare card <input type="checkbox"/>
Secondary	Department of Veterans Affairs (DVA) card <input type="checkbox"/>
Secondary	Centrelink benefits card <input type="checkbox"/>
Secondary	Credit / Debit card <input type="checkbox"/>
Secondary	Passbook <input type="checkbox"/>

Classification	Document
Secondary	Secondary Student ID card (under 18 without a photo) <input type="checkbox"/>
Secondary	Tertiary Student ID card <input type="checkbox"/>
Secondary	Foreign Birth Certificate (with translation) <input type="checkbox"/>
Secondary	Foreign Driver's Licence <input type="checkbox"/>
Secondary & Evidence of Address	Utilities notice <input type="checkbox"/>
Secondary & Evidence of Address	Financial institution statement <input type="checkbox"/>
Secondary & Evidence of Address	Taxation Assessment Notice <input type="checkbox"/>
Secondary & Evidence of Address	Property Lease Agreement <input type="checkbox"/>
Secondary & Evidence of Address	Rental Contract or receipt <input type="checkbox"/>
Secondary & Evidence of Address	Council Rates Notice <input type="checkbox"/>
Secondary & Evidence of Address	Insurance Policy documents <input type="checkbox"/>
Secondary & Evidence of Address	Motor vehicle registration <input type="checkbox"/>
Change of Name	Deed Poll <input type="checkbox"/>
Change of Name	Marriage Certificate (Australian) <input type="checkbox"/>
Change of Name	Marriage Certificate (Foreign, with translation) <input type="checkbox"/>
Change of Name	Change of Name Certificate <input type="checkbox"/>
Change of Name	Divorce papers (Australian) <input type="checkbox"/>

Section 4. Certification	Section 5. Payment (Station use)																																			
<p>I certify that the information I have given is true and correct in every detail and understand that it is an offence to state anything in a document kept, given or made under the Weapons Act 1990 that a person knows is false or misleading.</p> <p>I certify that I have read the website and understand what supporting documents I need to supply, along with my POI documents when I lodge this application.</p> <p>Please note: It is an offence to state anything in a document kept or made under the Weapons Act 1990 that a person knows is false or misleading. Maximum penalty- 100 penalty units or 2 years imprisonment.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><th colspan="2">Licensee / Representative Signature</th></tr> <tr><td style="height: 40px;"></td><td></td></tr> <tr><td>Signature</td><td>Date signed</td></tr> </table>	Licensee / Representative Signature				Signature	Date signed	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">Receiver Name</td> <td style="width:20%;">Rank</td> <td style="width:20%;">Reg No.</td> <td style="width:30%;"></td> </tr> <tr> <td>Receiver Signature</td> <td></td> <td>Date Received</td> <td></td> </tr> <tr> <td>OIC Name</td> <td>Rank</td> <td>Reg No.</td> <td></td> </tr> <tr> <td>OIC Signature</td> <td></td> <td>Date Received</td> <td></td> </tr> <tr> <td>Amount Paid</td> <td></td> <td rowspan="4" style="text-align: center; vertical-align: middle;">Police Stamp</td> <td></td> </tr> <tr> <td>Date Paid</td> <td></td> <td></td> </tr> <tr> <td>Police Station Receipt no.</td> <td></td> <td></td> </tr> <tr> <td>Police Establishment</td> <td></td> <td></td> </tr> </table>	Receiver Name	Rank	Reg No.		Receiver Signature		Date Received		OIC Name	Rank	Reg No.		OIC Signature		Date Received		Amount Paid		Police Stamp		Date Paid			Police Station Receipt no.			Police Establishment		
Licensee / Representative Signature																																				
Signature	Date signed																																			
Receiver Name	Rank	Reg No.																																		
Receiver Signature		Date Received																																		
OIC Name	Rank	Reg No.																																		
OIC Signature		Date Received																																		
Amount Paid		Police Stamp																																		
Date Paid																																				
Police Station Receipt no.																																				
Police Establishment																																				