



**FORM 1**  
 QUEENSLAND  
 WEAPONS ACT 1990  
 SECTION 13  
 APPLICATION FOR A LICENCE



Ver. 1 — 07/02/2020

**ANNEXURE — OCCUPATIONAL / EMPLOYMENT**

You are required to satisfy the Authorised Officer that you have a genuine reason to hold a Licence.

Please COMPLETE ELECTRONICALLY AND PRINT or WRITE IN BLOCK LETTERS clearly and legibly in BLUE or BLACK pen.

APPLICANT NAME:

Please complete the required section(s) for your required genuine reason(s) and provide the listed information

**SECTION 1. Select genuine reason.**

Select Licence type(s) and complete the sections listed against the licence type.

- |  |  |
|--|--|
| <input type="checkbox"/> (a) Paintball Gallery Employee<br><input type="checkbox"/> (b) Firearms Licence (Instructor)<br><input type="checkbox"/> (c) Commercial Fisher<br><input type="checkbox"/> (d) Qualified Weapons Employee<br><input type="checkbox"/> (e) Accredited Game Meat Harvester OR Commercial Wildlife Harvester | <input type="checkbox"/> (f) Government Service Entity Employee<br><input type="checkbox"/> (g) Veterinary Surgeon / Mobile Butcher / Livestock Transporter / Abattoir<br><input type="checkbox"/> (h) Prawn / Fish Farm<br><input type="checkbox"/> (i) Feral Animal Controller<br><input type="checkbox"/> (j) Animal Controller |
|--|--|

**(a) Paintball Gallery Employee**

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

**A**

**Evidence of employment** — A current dated and signed letter from a paintball field official stating that you are an employee of the business

**(b) Firearm Licence (Instructor)**

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

      

**A B C D E H M**

**Instructor Qualifications and Experience** — Provide evidence of completing a Certificate IV in Training and Assessment, which demonstrates your qualifications and/or experience in relation to the development, presentation and evaluation of modules and assessment of participants.

**Practical Experience** — Evidence of your practical experience in the handling and use of weapons. This may be presented in the form of a resume and include copies of the relevant certificates, awards and proof of membership.

**RTO Letter of Authority** — A current dated and signed letter of authorisation from a Registered Training Organisation (RTO) approved by the Commissioner under the *Weapons Act 1990*.

This letter should contain details of:

- (a) the registered number of the Registered Training Organisation;
- (b) the courses you are authorised to instruct;
- (c) the category(ies) you are authorised to instruct;
- (d) the period of time the authorisation is valid;and
- (e) the location where the course instruction will take place in Queensland.

**(c) Commercial Fisher**

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

  

**A B C**

**Commercial Fisher Licence** — A copy of your current Commercial Fisher Licence, Issued by the Department of Agriculture and Fisheries.

**Business Conducted** — A written submission, outlining the following:

- (a) What type of business will be conducted?;
- (b) Why is the use of a weapon necessary for the conduct of business?

**Note** If you require the use of powerhead weapons provide details as to the duties that a weapon of this type is required for

**(d) Qualified Weapons Employee**

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

**A B**

**Outline of Conduct and Duties** — A current and signed letter on a business letterhead verifying:

- (a) the reason(s) why firearms are necessary;
- (b) the position held by the applicant;
- (c) the category(ies) of firearms required to use; and
- (d) the nature of the duties undertaken in the conduct of your business / occupation.

**(e) Accredited Game Meat Harvester OR Commercial Wildlife Harvester**

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

**A B**

**Rural — Property Information** — A current dated and signed letter from the rural property owner / lessee / manager verifying they authorise you to shoot on their property(ies) and provide proof of their ownership / lease / management of the property(ies). The permission letter is to detail:

- (a) that you require the use of the weapons in the course of your actual occupational duties on the property;
- (b) the categories of weapon(s) authorised for you to possess and use on the property;
- (c) the address location (including lot on plan details);
- (d) the contact details of the property owner / lessee / manager;
- (e) total size of the individual property; and
- (f) description of the property terrain.

**Evidence of Property Ownership** — Proof of ownership / lease / management as per the Form 1 — Annexure is necessary for each property you require to use weapons on.

You must submit with the application the relevant one of the following documents:

- (a) owner of the property, must provide a copy of the rates notice of the property; or
- (b) lessee of the property (valid proof, only if applying for Primary Production), must provide a copy of the lease agreement for property(ies); or
- (c) manager of the property, must provide a copy of the employment contract as manager and can act on the owner / lessee's behalf on the property(ies).

**Please note:** This information is required for each property you intend on utilising weapons as part of your occupational need.

**Accredited Game Meat Harvester**

**Certification of Accreditation** — A copy of your current Certificate of Accreditation issued by Safe Food Queensland

**Accredited Game Meat Harvester**

**Commercial Wildlife Harvesting Licence** — A copy of your current Commercial Wildlife Harvesting Licence, issued by Queensland Parks and Wildlife Service OR a letter of intent from Queensland Parks and Wildlife Service to issue you with a Commercial Wildlife Harvesting Licence when you become the holder of a weapons licence.

**(f) Government Service Entity Employee**

E.g. Parks & Wildlife Service, Dept of Agriculture & Fisheries, Dept of Environment & Science, etc.

Select the categories of weapons you wish to apply for, by crossing the respective box(es)

**A B C D**

**Government Service Entity Verification** — A current and signed letter on letterhead from you employer, verifying that you are employed by a Government Service Entity and which outlines which category(ies) and the duties for which firearms are necessary.



**(i) Feral Animal Control**

e.g. Owns and operates (or is employed by) a pest control business which provides feral animal control services, etc.

Select the categories of weapons you wish to apply for by crossing the respective box(es)

**OR**   
**A B C D H**

**Business Registration Certificate** — Business details such as registered business name.

**Business Plan** — Copy of your business plan.

**Public Liability Insurance** — Copy of your business Public Liability Insurance.

**Accountant Letter** — Letter from your accountant stating you are registered with the Australian Tax Office as a feral animal controller.

**Letters of intent for three properties** (e.g. area of intended work) supporting the occupational genuine reason —The letter(s) should include::

- (a) the property owner(s) full name and contact details;
- (b) full property details including lot and plan and council / shire , property sizes and surrounding features and type of terrain;
- (c) extent of problems being encountered, the proposed action and the method of control which is currently being used; and
- (d) payment agreements.

**For non-rural area purposes**

- Letters of intent from specific area (i.e. warehouses, shopping centre);
- Copy of Standard Operating Procedures (SOPs), stating how you will operate, e.g. risk assessment, contacting police, how the firearms are used with protection of property and safety of persons paramount.

**If applicant is employed:** The above to be provided by employer with this Annexure completed by the applicant.

**Additional supporting documents for an employee**

**Outline of conduct and duties** — A current dated and signed letter on business letterhead from you employer (of a company involved in feral animal control) outlining that the licence is required in the conduct of your occupation. Detailing your position held and describing the duties that require the use of weapons being necessary, which categories of weapons they are giving approval to you for, and the areas the employee will be working. The letter should include the group licence number, expiry date and endorsed categories if the employer has one.

**(j) Animal Control**

e.g. Animal control for airports, councils / shires

Select the categories of weapons you wish to apply for by crossing the respective box(es)

**OR**   
**A B C D H**

**Outline of Conduct and Duties** —A current and signed letter on business letterhead verifying:

- (a) the reason(s) why firearms are necessary;
- (b) the position held by the applicant;
- (c) the category(ies) of firearms required to use; and
- (d) the nature of the duties undertaken in the conduct of your business / occupation.

**Business Name** — Business details such as registered business name.

**Business Plan** — Copy of your Business Plan.

**Public Liability Insurance** — Copy of your business Public Liability Insurance.

**For non-rual land area purposes**

- The Inclusion of Standard Operating Procedures (SOPs) stating how you will operate e.g. risk assessment, contacting police, how the firearms are used with protection of property and safety of persons paramount.

**SECTION 2. Applicant Certification**

I certify that the reason(s) outlined in this annexure is/are genuine and necessary for my possession and use of weapons **AND** I have attached any relevant supporting documentation.

Signature of applicant

Date     
Day Month Year