Online Application Quick Guide

C ENS										Sitemap Search Help
Wide L	oad Escort Application									
								Non-Urgent: 131 444	Emergency: 000	Crimestoppers: 1800 333 000
	1	SELECT LINK BELOW	cont.							
	Ţ	- Wide Load Police Ls								
		Copyright	Disclaimer	Privacy Policy	Right to information	Accessibility	(Other languages)			
			©T	he State of Queen Que	sland (Queensland Polic eensland Government	e Service) 2019				
1. Select Wide Load	Police Escort to initia	te process								
Wide L	oad Escort Application									
								Non-Urgent: 131 444	Emergency: 000	Crimestoppers: 1800 333 000
		Company Details								
	2	Company Name *			A					
	2	Company Address *								
		Postal Address *								
		Email Address *								
		Contact Number *]					
		Contact Person	f vou have no ABN.	enter 'N/A' below:						
		ABN *								
	3	NEXT								

- 2. Input all company details (Red Asterix indicates required field you will not be able to proceed until all fields are complete)
- 3. Once completed, press "NEXT" to proceed

Wide Load Escort Application

			Non-Urgent: 131 444	Emergency: 000	Crimestoppers: 1800 333 000
	Job Details				
4	TMR/NHVR Number *				
5	Trip Type:*	 ● Single Trip ● Convoy 			
6	Departure Date *	Multiple Loads			
7	From *	Full street address for the entire journey			
	To *	Full street address for the entire journey			
8	Route *	incluae all roads you will be travelling on, for the entire journey			
9	Route - URL	Provide a URL link to google maps to show your route			
10	Work Plan	Provide details about stopovers, police requirements, critical roads, etc – if not required, state N/A			
11	BACK NEXT				

- 4. Enter TMR/NHVR permit number and press "ADD" (permit details will not save if you do not press "ADD")
 - Repeat for each permit you have for the movement you are applying for
- 5. Select Trip type (Single Trip, Convoy or Multiple Loads)
- 6. Select Departure date and time(For the Entire Journey, not just for the sections you require police for)
 - The new process has strict 3 day rules for accepting applications and will not allow you to proceed with the application if your travel date is within the 3 business days. In these instances, please contact our office directly and discuss your travel requirements.
- 7. Enter start and finish locations (for Entire Journey, not just for the sections you require police for)
 - Ensure you put in the FULL ADDRESS (Street, Suburb, Postcode where possible)
- 8. Enter route (as per your TMR/NHVR permit details)
- 9. You may copy and paste a google maps link to help clarify your proposed route (see appendix 1)
- 10. Provide additional details (eg. Critical Roads only, Multi-stage movements, Overnight stays)
- 11. Press "NEXT" to proceed

										Sitemap Search Help
Wide Load Escort Application										
								Non-Urgent: 131 444	Emergency: 000	Crimestoppers: 1800 333 000
	L	oad Details								
1	. 2 L	oad Description *			Ē					
1	.3 🛛	.ength *				1				
	٧	Width *								
	н	Height *								
	Ν	Vlass				ļ				
1		Driver Details *				4				
1	15 [[†]	Fruck Registration(s) *								
1	16	BACK NEXT								
		Copyright	Disclaimer	Privacy Policy	Right to information	Accessibility	(Other languages)			
			© TI	he State of Queens Que	sland (Queensland Police ensland Government	Service) 2019				

- 12. Enter Load Description/Type
- 13. Enter Load Dimensions
- 14. Enter Driver details (Separate each new Driver with a "comma" Eg. John Smith (M) 0411 123 123, Bob Brown (M) 0440 123 123)
- 15. Enter Truck Registration(s) (Separate each new rego with a "comma" Eg REGO1, REGO2, REGO3)
- 16. Press Next to proceed

Attachments		
You can upload up to 20 more file(s).		
No recoras touna.		
Checklist	DELETE OPI	17
TMD/NH//D Dormit	Oueencland Pail Approval	
	Traffic Management Plan	
Confirmation of Agreement		
	ODD Cale while of Free and Channes	
I hereby accept the current rates as outlined in the	QPS schedule of Fees and Charges.	
BACK SUBMIT		
You can upload up to 20 more file(s).		
ATTACHMENT NAME		
No records found.		
	DELETE UP	LOAD
Checklist		
TMR/NHVR Permit	Oueensland Rail Approval	
Energex Approval	Aurizon Approval	
Ergon Approval		
Essential Energy Approv		
Optus Approval 17a Choose file	e No file chosen	
Telstra Approval		
CANCEL		
	···	

17. Press "UPLOAD" to upload Permit and Approvals for your application.

- a) Press "Choose file" to select the applicable file from your computer and press
- b) Press "CONFIRM" to upload the file to your application.

NOTE: Each file will need to be uploaded separately (repeat step 17 for each file you attach to the application)

	Attachments		
	ATTACHMENT NAME No records found.		
	Checklist		DELETE UPLOAD
18	 TMR/NHVR Permit Energex Approval Ergon Approval Essential Energy Approval Optus Approval Telstra Approval 	Queensland Rail Approval Aurizon Approval House Photos Engineers Letter Traffic Management Plan	
19	Confirmation of Agreement	ed in the QPS Schedule of Fees and Charges.	
20	BACK SUBMIT		

18. Select the appropriate checkbox for each file you have provided for your application

a) Only check the boxes for Permits/Approvals that you will be providing with your application

19. Check "Confirmation of Agreement" once you are satisfied with your application

20. Press "SUBMIT" to complete your online application (You will not be able to submit your application if you have not confirmed your agreement in the step 19)



Once you have completed the process, you will receive an email with:

- Subject: Online Wide Load Escort Application CaseId: XXXXXXX (CaseId is the same as Your Reference number)
- PDF attachment summarising your application
- Please contact our office by phone (Quote your CaseId/Reference Number), **IF you do not receive a confirmation email within 30 minutes** of lodging your online application.

Once received, please check all the details thoroughly and contact our office by phone (Quote your CaseId/Reference Number) if you notice any discrepancies or errors that need to be amended.

Appendix 1 – How to get Google Maps Link for "ROUTE URL"

Enter your route as normal in google maps:



- 1. Adjust your route as required by dragging the blue line where adjustments need to be made
- 2. Once you are happy with your route, Press "DETAILS" to bring up more options and information

This is the next page you should see:



3. Press the share symbol to bring up sharing options



- 4. Press "COPY LINK" to copy the google maps link
- 5. Paste this into the Route URL field (Step 9) Right click on the online form field > Paste OR Ctrl+V